

BOZEAT EMERGENCY PLAN

Written by Bozeat Parish Council



Bozeat Parish Council - Emergency Planning Document

Introduction

This plan has been developed by the Bozeat Parish's Council Emergency planning group. The Bozeat Emergency Plan has been prepared for use in the event of a major incident being declared within the parish. The aim is to provide a framework of procedures to enable a quick and effective response to reduce the effects of any emergency on the public and the environment.

Definition of an Emergency/Major Incident

Any event or circumstance that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to-day activities.

Emergencies have no boundaries and could affect the whole parish / Borough or part/whole of Northamptonshire. Due to the unknown nature of emergencies the emergency services, County / Borough Councils and other agencies may be overwhelmed resulting in a delayed response to specific areas.

Purpose of the Plan

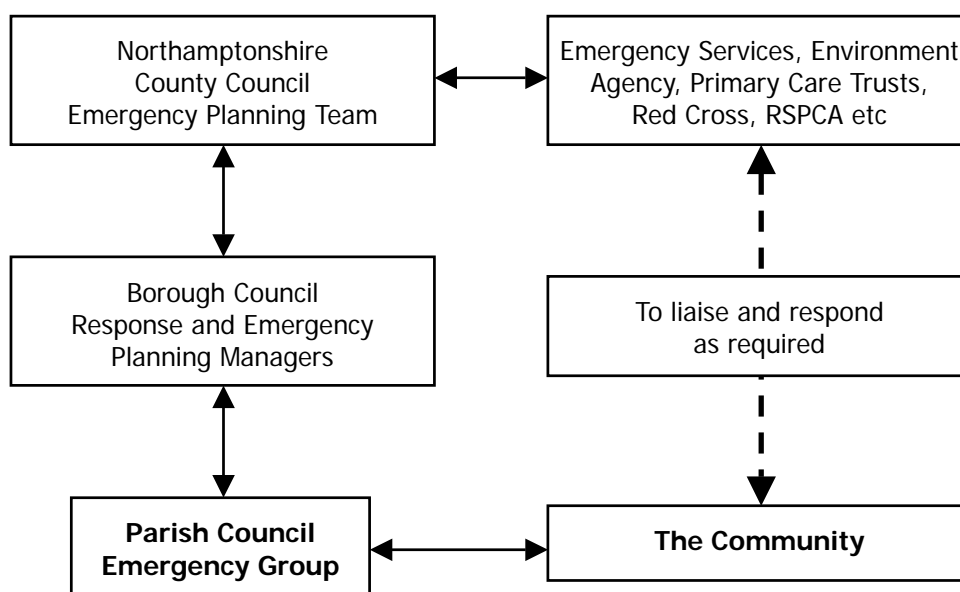
This plan has been designed to enable a Parish to identify the immediate actions, they should consider during an emergency. No single agency has the capacity, skills and resources with which to respond successfully to a major incident. Incidents demand a combined and co-ordinated response. The aim of the plan is to increase the short-term resilience of the community to an emergency, by the identification of assets available within the community.

Objectives of the Plan

- Identify the risks to the community and relevant response actions
- Identify vulnerable people in the community
- Identify resources in the community available to assist during an emergency
- Provide key contact details for the Parish Council Emergency Group, Key Community Resources, the Emergency Services and Local Authorities.

Northamptonshire Countywide Emergency Planning Structure

The Northamptonshire County Council the Borough Council and the Emergency Services have an emergency response structure. The diagram below illustrates how the Parish Council plan fits into this structure.



Types of Emergencies

Types of potential emergencies that may impact our community are:

- Heavy snow
- Flooding
- Severe Weather
- Electricity or Gas failure
- Road Accident
- Fire/Building Collapse
- Gas Leak/Explosion
- Disease

It must always be remembered to take all reasonable steps to avoid causing harm to yourself and others

The Parish Council Emergency Planning group

In the absence of the emergency services, parish council representatives will lead the community response and act as central point for information and communication for the community, Emergency Services, County and Borough Councils.

Activation of the Plan

This plan will be activated when an emergency has occurred, when it is obvious that the normal emergency response by the emergency services will be overwhelmed e.g. widespread flooding.

Parish Emergency Meeting

When an Emergency is declared and the Emergency planning committee meet they will consider the following:

- Location of the emergency – near a school, vulnerable area, main access route etc
- Type of emergency – is there a threat to health? e.g. is there a smoke cloud heading towards houses? Flood water rising? No electricity/gas during the winter (hypothermia) etc
- Are there any vulnerable people involved? e.g. elderly, or mothers with young babies with no heating, people cut-off by flood waters etc
- What actions are required? Setting up a Parish Shelter, blankets to vulnerable people, transfer of information etc?
- What resources are required? e.g. a generator for the reception centre, 4x4 vehicles to deliver hot meals etc
- Information being received from Borough Council, County Council or emergency services etc, e.g. expected time of arrival/assistance, safety advice etc.

Parish Shelters

In the event of an emergency where people are required to leave their homes the Northamptonshire County Council will open parish shelters. These shelters are designed to provide temporary shelter for the duration of the emergency (usually no more than 3 days). These shelters can be used to provide a place of warmth, information, monitoring of vulnerable people and possibly as a sleeping area.

The shelters in Bozeat include:

Bozeat School, Harrold Road.

St Mary's Community Church Hall, Allens Hill.

Electro Site Offices, Easton Lane.

Generic Emergency Action Check list

	Action	Tick when Complete
1	If an emergency is reported to a member of the Emergency Planning Group by the community and it is possible that the emergency services are not aware, call 999 as soon as possible.	
2	Inform the Northamptonshire County Council and Wellingborough Council. Take notes of any safety advice given to you and discuss these with the Emergency Planning group.	
3	Keep a decision/action log and record the following: <ul style="list-style-type: none"> • Any decisions you have made • Who you spoke to and what you said • Any information received 	
4	Organise a meeting of the Emergency planning group to decide actions to undertake e.g. consider the need for: Setting up a Parish Shelter, visiting and checking on vulnerable people, providing a soup kitchen, a warm place, providing blankets etc.	
5	Decide how to inform the community of the emergency and actions being undertaken. Inform the community of any advice given to you from the County or the Borough Councils or the Emergency Services. All councillors must follow guidelines in the Policy manual before communicating with members of the press.	
6	Inform the Borough and County Council of any decisions that have been made.	

Useful Contacts

Service	Telephone
Northamptonshire County Council	01604 236 844
South Northants CC	0845 2300 226
East Northants CC	01832 742 000
Northampton BC	01604 837 837
Corby	01536 464 000
Kettering BC	01536 410 333
Wellingborough BC	01933 229 777
South Northants	0845 2300 226
Police Switchboard	03000 111 222
Central Networks Emergency Line	0800 056 8090
Gas Emergency Line	0800 111 999
Environmental Agency: Flood line	0845 988 1188
Incident hot line	0800 80 70 60
Severn Trent	0800 783 4444
Anglian Water Services	08457 145 145
Brookside Medical centre	01933 663 243
Nenedoc	03336 664 664

Subject	Source	Contact
Preparing for an Emergency	HM Government	www.pfe.gov.uk
Flooding	Environment Agency	0845 988 1188 or www.environment-agency.gov.uk/flood

For further information on any of the organisations involved in a countywide emergency response refer to the Northamptonshire County Council Emergency Planning website at:

<http://www.northamptonshire.gov.uk/Safety/EP/epintro.htm>

or the main Emergency Planning Team 01604 236844.

Emergency Contact Details

Note: Details of those persons with "Skills within the Community" or with various items of equipment for use in case of an incident, and the neighbouring Parish contacts, who are all volunteers and live locally, are published only within the Bozeat Parish Emergency Planning Document. For the purpose of this open document they are kept confidential.

In case of **EMERGENCY** or if at any time an immediate threat to life occurs or is likely to occur, **call 999**.

Other main Emergency contact numbers are:

Transco emergency service Gas/Electric	0800 111 999
E-ON Electric supply	0800 056 8090
Environment Agency 's Flood line	0845 988 1188
Local quick dial number (option 1)	03211
Incident Hot Line (All EA issues) 24/7	0800 807060
Environment Agency HQ	01522 785033
Incident Duty Manager (crash call)	07776 165935
Highways Agency	0845 750 4030
NHS Direct	0845 4647
Health & Safety Executive, Belgrave House 1 Greyfriars Northampton.	01604 738 300
HSE Infoline	0845 345 0055
HSE Crash Call 0207 928 8382	0151 922 9235
HSE's Gas Safety Advice Line	0800 300 363
Northamptonshire Fire and Rescue Service Moulton Way, Northampton.	01604 797 000 01604 797 170
Borough Council of Wellingborough Tithe Barn Road, Wellingborough	01933 229 777
Kettering General Hospital Rothwell Road Kettering	01536 492 000
Northampton General Hospital Cliftonville, Northampton	01604 634 700
Incident Contact Centre (ICC)	0845 300 99 23
Anglia Water breaks and bursts.	0800 771 881
DEFRA	08459 33 55 77
Radio listen in to:	
BBC Radio Northampton	104.2 FM & 103.6 FM
Connect FM	97.2 FM & 107.4 FM

In case of any query with the contents of this document please refer to the Parish Clerk.